



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: June 17, 2022
Quotation #: PS-022-06-109
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Supply, Labor and Materials for the Cubicle Adjustment / Relocation including Dismantling, Refurbishing and Re-installation of Existing Cubicle Partition, Installation for Additional Panel of Civil Cases Division, Docket Management Services, located at 2nd Floor, APMC Building:</p> <p><i>Scope of Works (with estimated materials and quantity):</i></p> <p>a. Dismantling and Reinstallation of existing panel:</p> <p>i. CAO Cubicle: 2 pcs - 170cm H x 130cm W x 4.5 cm D 1 pc - 170cm H x 100cm W x 4.5 cm D 1 pc - 170cm H x 65.5cm W x 4.5 cm D 2 pcs - 170cm H x 80cm W x 4.5 cm D (One (1) pc is for dismantle only)</p> <p>ii. SAO Cubicle: 2 pcs - 150cm H x 60cm W x 4.5 cm D 1 pc - 150cm H x 131cm W x 4.5 cm D 1 pc - 150cm H x 130cm W x 4.5 cm D 1 pc - 150cm H x 100cm W x 4.5 cm D</p> <p>*For installation of Stabilizer - pole support for standalone partition - est. 2 units for 170 cm H and 1 unit for 150 cm H</p> <p>b. Dismantling and refurbishment of existing partition panel 1 pc - 170 cm H x 65.5cm W x 4.5cm D (cut 60cm W) 2 pcs - 120 cm H x 140cm W x 4.5cm D (1 pc cut into 100cm W; 1 pc cut into 130cm W)</p> <p>c. Installation of Additional / New Panel: Materials: Aluminum Profile Frame (Endtrims); Fabric with Glass Color: Aluminum - Silver Gray Fabric - Teal (same with existing modular) <i>(Please see attached for reference, and subject for approval of end-user)</i></p> <p>Design: 4 layers: 30 cm Clear Glass; 2 Fabric; Baseboard Sizes: 5 pcs - 120cm H x 130cm W x 4.5 cm D 2 pcs - 120cm H x 100cm W x 4.5 cm D</p> <p><i>No drilling or any method of making hole in wall, flooring, and other concrete post in the building is allowed, due to lessor's restrictions.</i></p> <p><i>*Note: Supplier must provide picture of the proposed items to be installed. All sizes and materials needed are only estimates. We do accept on-site visit for suppliers, but subject for appointment of at least one day prior. Supplier must provide color swatches before commencement of work, for approval of end-user. Supplier must surrender all scrap and defective equipment to the authorized representative of agency.</i></p> <p>(Price Vat-Included)</p>	1	lot			

Delivery Period : _____
Warranty : _____
Price Validity : _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for above P500k);
 - d. Omnibus Sworn Statement for Small Value Procurement (for above P50K);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.



ISRAEL C. DALLYAY
SIGNATURE OF CANVASSER

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
Please send your quotation to:

osg.procurement2@gmail.com